



## **AUDIT COMMITTEE – 30TH JANUARY 2018**

**SUBJECT:       AUDIT COMMITTEE FORWARD WORK PROGRAMME**

**REPORT BY:    ACTING DIRECTOR OF CORPORATE SERVICES & SECTION 151  
OFFICER**

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1.       The attached report demonstrates the Audit Committee Forward Work Programme.
  2.       Forward Work Programmes are essential to ensure that Audit Committee agendas reflect the strategic issues facing the Council and other priorities raised by Members, the public or stakeholders.
  3.       The Audit Committee Forward Work Programme identifies reports that are due to be presented to the Committee until October 2018. The document is a working document and is regularly updated when additional reports are identified.
  4.       The latest Audit Committee Forward Work Programme is attached at Appendix 1.

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Appendices:  
Appendix 1    Audit Committee Forward Work Programme

## FORWARD WORK PROGRAMME FOR AUDIT COMMITTEE

Deadline (12 Noon) Reports To Committee Services	Meeting Date	TOPIC	RESPONSIBILITY
19.03.18	03.04.18	<p><b>Items for Discussions:-</b></p> <p>Corporate Risk Register</p> <p>2018 Audit Plan – Caerphilly County Borough Council</p> <p>Certification of Grants and Returns 2016/17 – Caerphilly County Borough Council</p> <p>Internal Audit Services Annual Audit Plan 2018/19</p> <p>Audit Committee Forward Work Programme</p> <p><b>Information Items:-</b></p> <p>Officers Declarations of Gifts and Hospitality – October to December 2017</p> <p>Regulation of Investigatory Powers Act 2000</p> <p>Corporate Governance Panel Minutes – 09/10/17</p>	<p>R. Roberts</p> <p>Grant Thornton</p> <p>Grant Thornton</p> <p>R. Harris</p> <p>N. Scammell</p> <p>L. Donovan</p> <p>G. Williams</p> <p>R. Harris</p>

Deadline (12 Noon) Reports To Committee Services	Meeting Date	TOPIC	RESPONSIBILITY
09.07.18	24.07.18	<p><b>Items for Discussions:-</b></p> <p>Audit Committee Assurance Over Management Processes and Arrangements</p> <p>Financial Statement for 2017/18</p> <p>Regulator Proposals for Improvement Progress Update</p> <p>Draft Annual Governance Statement For 2017/18</p> <p>Audit Committee Forward Work Programme</p> <p><b>Information Items:-</b></p> <p>Annual Review of Complaints Received Under The Council's Corporate Complaints Policy – 1/4/17 – 31/3/18</p> <p>Certificate of Caerphilly County Borough Council's 2018/19 Improvement Plan</p> <p>Regulation of Investigatory Powers Act 2000</p> <p>Officers Declarations of Gifts and Hospitality – January to March 2018</p> <p>Register of Employees' Interest Forms 2017/18</p> <p>Corporate Governance Panel Minutes – Date to be confirmed</p>	<p>S. Harris</p> <p>S. Harris</p> <p>R. Roberts</p> <p>R. Harris</p> <p>N. Scammell</p> <p>G. Williams</p> <p>R. Roberts</p> <p>G. Williams</p> <p>L. Donovan</p> <p>L. Donovan</p> <p>R. Harris</p>

Deadline (12 Noon) Reports To Committee Services	Meeting Date	TOPIC	RESPONSIBILITY
1.10.18	16.10.18	<p><b>Items for Discussions:-</b></p> <p>Corporate Risk Register</p> <p>Internal Audit Services – Annual Outturn Report for 2017/18</p> <p>Audit Committee Forward Work Programme 2016/17</p> <p><b>Information Items:-</b></p> <p>Regulation of Investigatory Powers Act 2000</p> <p>Officers Declarations of Gifts and Hospitality – April to June 2018</p> <p>Corporate Governance Panel Minutes – Date to be confirmed</p>	<p>R. Roberts</p> <p>R. Harris</p> <p>N. Scammell</p> <p>G. Williams</p> <p>L. Donovan</p> <p>R. Harris</p>